

COMSATS University Islamabad

Treasurer's Department – Principal Seat

No. CUI/TD/2018/09/11(02)

11th September 2018

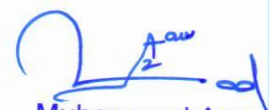
NOTIFICATION

Subject: Fee Refund Policy for Cancellation / Withdrawal of New Admissions

In case of cancellation / withdrawal of new admissions, following shall be the fee refund policy at COMSATS University Islamabad, with effect from Spring 2019 Session until further orders:

% age of Fee	Timeline for Semester
Full (100%) Fee Refund	Up to 7 th day of commencement of classes
Half (50%) Fee Refund	From 8 th - 15 th day of commencement of classes
No Fee (0%) Refund	From 16 th day of commencement of classes

- i) % age of fee shall be applicable on all components of fee, except for Security, whereas, Admission Fee, Registration Fee and Endowment Fund are non refundable.
 - ii) Timeline shall be calculated continuously covering both weekdays and weekend.
2. This issues with the approval of the competent authority.


Muhammad Azam
Treasurer

Distribution:

1. All Director Campuses / Deans of Faculties / Principal Officers, CUI system
2. All Chairpersons / Heads of Departments, CUI system
3. Registrar, CUI
4. All Incharges of Accounts Sections, CUI System.

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- P.S to Rector, CUI