



COMSATS University Islamabad

Sahiwal Campus

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No. CUI/SWL/TRE/N-11/FALL-25

July 14, 2025

Fee Notification – Fall 2025 Semester (Existing Students)

This is to inform all existing students that fee challans for the Fall 2025 semester are now available at the Accounts Office. Students may also generate their challans via the CU-Online Student Portal.

Deadline for Fee Submission (Without Fine): August 19, 2025

Fee Installment Facility (Needy Students Only)

Students facing financial hardship may apply for a fee installment plan no later than **August 12, 2025**. The application form is available at the Student Support Center and the Accounts Office.

Important Guidelines:

1. Installments will be granted strictly on a need-based and genuine case basis.
2. No installment will be granted where the total fee is up to Rs. 90,000/-.
3. The first installment must cover **Rs. 90,000/-**, with the remaining dues payable in the second installment.
4. Installment plans are not available for students enrolled in Graduate Programs (MS, MBA, PhD).

Note: **No installment requests will be accepted after the deadline.**

Additional Important Instructions

- **Mandatory Fee Payment:** Semester fee must be paid for registration in Fall 2025 semester.
- No student will be allowed to appear in sessional, midterm, or terminal examinations without fee submission.
- The Student Portal will be blocked for students with any pending or outstanding dues.
- If the fee is paid in any HBL Branch other than the COMSATS University Sahiwal Branch, students must submit a copy of the paid challan to the Accounts Office.
- Students graduating in Fall 2025 must also pay a Degree Fee of Rs. 10,000/-.
- A late fine of **Rs. 300/-** per day will be charged for late submission of the semester and/or degree fee after the due date.

This is issued with the approval of Competent Authority.

Muhammad Tauseef Anwar
Incharge Accounts

Distribution:

- PA to Director, CUI, Sahiwal Campus.
- Incharge Academics & Registration, CUI, Sahiwal Campus.
- All Head/In-charges of Departments, CUI, Sahiwal Campus.
- Incharge SSC & SFAO.
- Deputy Registrar, CUI, Sahiwal Campus.
- Deputy Controller of Examinations, CUI, Sahiwal Campus.
- Assistant Treasurer, CUI, Sahiwal Campus.
- Webmaster, CUI, Sahiwal Campus.